

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

HOMELESSNESS & HOUSING DELIVERY TASK GROUP

Minutes from the Meeting of the Homelessness & Housing Delivery Task Group held on Monday, 6th September, 2021 at 1.30 pm in the Assembly Room, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT:

Councillors Miss L Bambridge, A Bubb, S Collop (Chair),
C Morley and J Rust

1 APPOINTMENT OF CHAIR

RESOLVED: That Councillor Mrs S Collop be appointed as Chair for remainder of the Municipal Year.

2 APPOINTMENT OF VICE-CHAIR

RESOLVED: That Councillor A Bubb be appointed as Vice-Chair for the remainder of the Municipal Year.

3 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Mrs Bower.

4 NOTES FROM PREVIOUS MEETING

The notes from the previous meeting were agreed as a correct record.

5 MATTERS ARISING

There were no matters arising.

6 DECLARATIONS OF INTEREST

There were no declaration of interests.

7 URGENT BUSINESS

There was no urgent business to report.

8 MEMBERS ATTENDING UNDER STANDING ORDER 34

There were no Members attending under Standing Order 34.

9 **CHAIR'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence to report.

10 **TERMS OF REFERENCE FOR THE TASK GROUP**

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Councillor Morley queried why the press and public needed to be excluded. The Assistant Director explained that it was important to discuss the role that the Council's partner organisations would play and in doing that, it would include funding, resources and contracts relating to those partner organisations.

The Assistant Director explained that an internal audit review had taken place and recommended that there needed to be a review of the Task Group's Terms of Reference.

Councillor Morley commented that the reference documents were dated 2018 and he queried that, as a Task Group, it should be looking at more up to date versions.

The Assistant Director advised that there was some more emerging guidance in relation to the rough sleeper strategy so those references could be updated together with some planning guidance.

AGREED: That the Terms of Reference be updated.

11 **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That under Section 100(A)(4) the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 2 of the Part 1 of Schedule 12A to the Act.

12 **EVERYONE IN INITIATIVE AND RESPONSE TO ROUGH SLEEPING DURING COVID-19**

The Task Group received an update from officers on Everyone In initiative and response to rough sleeping during Covid 19.

RESOLVED: That the report be noted.

13 **DATE OF NEXT MEETING**

To be arranged.

The meeting closed at 2.47 pm